

COURSE SELECTION **REMINDERS AND HELPFUL HINTS**

1. The Course Request Sheet is to help you outline the classes you want to take next year. **YOU MUST BRING THE COURSE REQUEST SHEET WITH YOU WHEN YOU MEET WITH YOUR COUNSELOR!!!!**
2. You will need to select an English, a Math, a Science and a Social Studies course unless you have completed your graduation requirement in the subject area. You will circle at least **ONE** from each of those 4 categories.
3. You **have** to take Professional Communications, Health, and 1 PE or equivalent credits to graduate. Please consider taking these if you have not done so. **If you will be a senior next year and you have not taken these, you must sign up for them!**
4. You will also need a minimum of 2 foreign language credits, and 1 fine arts credit to graduate. **If you will be a senior next year, and you have not taken these classes, please sign up for them, or your counselor will select them for you!**
5. If you are not sure if you have taken all of your required courses, please ask your counselor.
6. Band, Choir, Drill Team, Cheerleading and Athletic classes all need approval and/or tryout requirements must be met before you are placed in either of those classes. If tryouts for specific placements are after you register, then the directors/coaches will let your counselor know what band, choir, team, etc., you need to be placed in for next year.
7. Ben Barber Electives count toward your electives for graduation. The course description book explains each class in detail beginning on Page 66. Course books can be found here:
<http://www.mansfieldisd.org/page.cfm?p=4728>
8. You will circle a **total of 8 credits worth of classes (you can take a minimum of 6 credits if you are a senior and have enough credits)**. They can be a combination of 18 week (semester) and/or 36 week (all year) classes. Remember...4 credits of those will be your core classes.
9. If you choose a class with a **CT** beside the number, It will be at Ben Barber. If there is an **18** next to the Ben Barber course, it will last for a semester, but will take 2 blocks and will give you 1 credit. If there is a **36** next to the Ben Barber course, it will last for the entire year and will take 2 blocks and will give you 2 or 3 credits.
10. If you choose a Foreign Language with a **BB** beside the number, it is at Ben Barber. It will last for 18 weeks (a semester), but will take 2 blocks and will give you 1 credit.
11. If you choose one class with an * beside the number, it is a half credit course and only lasts for ½ of the year. You **must** choose another class with * beside the number. **This is very important!!!!**
12. It is **EXTREMELY** important that you list **at least** 4 alternates on your sheet. More would be better. Counselors will choose classes for you if your selected classes will not schedule and you fail to list alternates.
13. The Course Request Sheet must be completed with the appropriate signatures prior to the date that you meet with the high school counselor. The high school counselor will keep your sheet. You will receive a letter in the mail listing the courses you have requested.
14. **You have until Friday, April 14th 2017, to request a course request change. Changes must be submitted in writing. Changes **WILL NOT** be considered after this deadline.**